

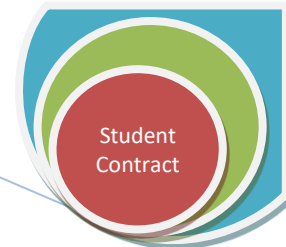
# STUDENT CONTRACT

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### 1. Details of students

<b>FIRST NAME</b>	
<b>SECOND NAME</b>	
<b>SURNAME</b>	
<b>DATE OF BIRTH (YEAR/MONTH/DAY)</b>	
<b>GENDER</b>	
<b>IDENTITY NUMBER</b>	
<b>EMAIL ADDRESS</b>	
<b>CELL NUMBER</b>	
<b>LANDLINE NUMBER</b>	
<b>ALTERNATIVE CONTACT NUMBER</b>	
<b>WORK NUMBER (IF CURRENTLY EMPLOYED)</b>	
<b>HOME LANGUAGE</b>	
<b>ADDITIONAL LANGUAGES SPOKEN</b>	
<b>HIGHEST GRADE PASSED</b>	
<b>SCHOOL WHERE HIGHEST GRADE WAS OBTAINED</b>	
<b>YEAR DURING WHICH HIGHEST GRADE WAS OBTAINED</b>	
<b>AREA WHERE YOU RESIDE(LIVE)</b>	
<b>WHERE DID YOU HEAR ABOUT SOLID BEGINNINGS TRAINING INSTITUTE?</b>	
<b>WHY WOULD YOU LIKE TO STUDY THROUGH SOLID BEGINNINGS TRAINING INSTITUTE?</b>	
<b>ARE YOU CURRENTLY EMPLOYED? (IF SO, NAME OF COMPANY)</b>	
<b>DETAILS OF EMPLOYMENT: POSITION/NR OF YEARS?</b>	
<b>COUNTRY OF BIRTH?</b>	
<b>PHYSICAL HOME ADDRESS</b>	Street: ..... Suburb: ..... Town: ..... Postal code: .....



## 2. DOCUMENTS TO BE SUBMITTED

- Certified copy of ID document.
- 2 Colour ID Photos for Student card and Student profile.
- Letter of consent if minor.
- Proof of highest Academic Qualification obtained.
- Signed Code of conduct.
- Proof of residence.

## 3. SOLID BEGINNINGS TRAINING INSTITUTE: What the college stands for?

SOLID BEGINNINGS TRAINING INSTITUTE aspires to be a leader in the delivery of primary services in the industry, by providing excellent quality and excellently selected service to our clients.

### MISSION & VISSION STATEMENTS

**To create the best practice performance standard, through balancing technical skills and creativity for the those in the industry and in need**

**To facilitate the empowerment and development of individuals and communities that we serve.**

**To conduct our business in an honest, transparent manner.**

### 1. VISION STATEMENT

Our Vision is to be a teaching and learning institution of international standards, educating for life and addressing the challenges facing our society.

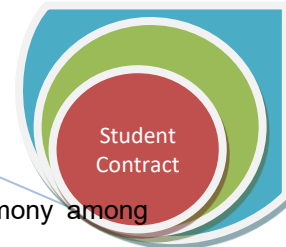
**SOLID BEGINNINGS TRAINING INSTITUTE** strives to meet the needs for private education and is committed to socio-political change and a democracy recognizing the rights of individuals.

We strive to play a leading role in the transformation of education, and to provide learner centred educational opportunities in keeping with the market requirements.

**SOLID BEGINNINGS TRAINING INSTITUTE**, recognizing the need to meet the increasing demand for tertiary education, commits itself to the following goals and tasks. In pursuance of these we seek to be guided by respecting the principle of academic freedom and the rejection of any form of racism, sexism, sectarianism and political intimidation.

The objectives of the Institution are:

- To make the Institution accessible to all students
- To make **SOLID BEGINNINGS TRAINING INSTITUTE** a private further education Institution of repute by promoting teaching and learning.



- To foster tolerance, spiritual understanding and multicultural attitudes promoting harmony among students and staff.
- To foster opportunities for the personal growth and empowerment of students

Teaching, learning and research are the principles of the Institution. To facilitate these within the campus, the following objectives are identified:

- The development of relevant curriculum and syllabus that meet the needs and demands of industry.
- To provide graduates with employable market related skills.
- To promote a culture of learning that facilitates critical thinking.
- To encourage self-directed learning.
- Promotion of social and personal well-being of staff and students through the recognition of achievement.

**SOLID BEGINNINGS TRAINING INSTITUTE** views this mission statement as a reflection of its core values and commitments. In the execution of its various activities under the guidance of its mission, **SOLID BEGINNINGS TRAINING INSTITUTE** strives to contribute to the development of a just South African society.

#### **The goals and the objectives of the Institution:**

- To make the Institution accessible to all learners especially those who have been previously disadvantaged with regards to education.
- To make **SOLID BEGINNINGS TRAINING INSTITUTE** a private further education Institution of repute by promoting teaching and research.
- To foster tolerance, spiritual understanding and multicultural attitudes promoting harmony among learners and staff.

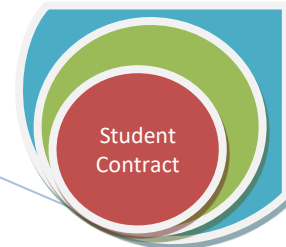
Teaching, learning and research are the guiding principles of the Institution. To facilitate these within the campus, the following objectives are identified.

- The development of relevant information and syllabi that meet the needs and demands of industry.
- To provide graduates with employable market related skills.
- To promote a culture of learning that facilitates critical thinking.
- To encourage self-directed learning.
- Promotion of social and personal well-being of staff and learners through the recognition of achievement and a team building spirit.

#### **Support for implementation**

Support will be provided to staff in the form of:

- Explanatory workshops



- Hands-on workshop
- Consultations
- Assessment Handbook with explanatory notes

### **Better services at affordable prices**

SOLID BEGINNINGS TRAINING INSTITUTE approach to delivery of service is a system that recognizes that true employment includes ownership by workers and that professional service delivery includes regular training and development by all personnel involved in the firm.

In order to ensure that we meet these internal standards, SOLID BEGINNINGS TRAINING INSTITUTE as but also to its self is not only a service provider but has a dedicated function that handles the establishment and sustaining of an all-rounder worker with the sector. This is done through a training and development programme, which provides advance and latest trends in the education system. Thus, the firm transfer's the empowerment they have to other formerly deprived individuals and affords all the power to fully fulfill the opportunities in the market.

**Services:** A holistic Approach supported by Professional expertise

In order to ensure that the college holds up the standard they profess, they provide services to suit all the sector's needs.

These levels are:

- Inspection and need assessment, in this level of service delivery the college assesses and investigates the needs of the school.
- Service delivery, this is a stage when the college implement the service. This stage is carried out through a pre-agreed upon period.
- Follow up, the delivered service by the college is followed up to ensure that all party expectation is satisfied.

### **Management: A Blend of Passion and Competency.**

The Management committee of the college is a blend of passion, professional consultancy and visionary leadership. This is embodied in the founders of the company, whose heart is driven to pursue industrial and personnel development simultaneously.

### **Management of the SOLID BEGINNINGS TRAINING INSTITUTE.**

The following make up the Management Committee of SOLID BEGINNINGS TRAINING INSTITUTE:

Faith Nharara is the founder and qualified teacher with more than 24 years of teaching experience and foundation phase specialist. She also run pre-school training courses for the past 14 years. She is the principal of Solid Beginnings Private School.



The company is registered with SACE, The department of Basic Education and the department of Social Development. We also employ highly qualified facilitators, registered assessors and Moderators. The above employees work with their own teams of experts relevant to the assignment. I am confident that we as a company can meet the outcomes prescribed by our clients.

#### **4. Terms and Conditions:**

1. A non-refundable registration fee of R2 300 must be paid before the student will be allowed to start with the course.
2. Payments terms are strictly 10 months. If a student for any reason decides to terminate their contract pre-maturely, all out-standing fees owing to the college must be paid up before the student exits or terminate his/her contract.
3. We charge an annual fee of R 11 800, and an amount of R950 can be paid monthly.
4. The guarantee period offered by SOLID BEGINNINGS TRAINING INSTITUTE is 18 months after Signing a contract.
5. In order to validate the guarantee period, payment must be made within months of commencement date. If an educator recommended by SOLID BEGINNINGS TRAINING INSTITUTE leaves the school within the respective guarantee period, for whatsoever reason, for whatever nature, SOLID BEGINNINGS TRAINING INSTITUTE undertakes to replace and train the particular educator, in order to fulfill the same position originally agreed upon.
6. Any and all extra costs for other requirements, even if facilitated by SOLID BEGINNINGS, such as First Aid Training, books, culture day, graduation, etc. will be covered by the student.
7. Only competent students will be allowed to graduate at the end of the course.
8. A contract and a code of conduct must be handed out and signed.
9. Extra mural activities are compulsory.
10. A non-competent student must repeat a course for the full duration of that course.
11. SOLID BEGINNINGS TRAINING INSTITUTE is not responsible for placements.

#### **5. Agreement**

1. The parties to this agreement are:
  - Solid beginnings training institute and,
  - The “student” ( \_\_\_\_\_ ), of  
  
(ID No. \_\_\_\_\_)