PARENT/GUARDIAN DECLARATION & LEARNER CONTRACT OF ADMISSION

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Created in 2022 and reviewed annually

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Approved By the School Governing Body

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1 TERMS AND ABBREVIATIONS

Term/Abbreviation	Description
Learner Contract of Admission	Refers to this policy: Parent/Guardian Declaration & Learner Contract of Admission that provides guidelines to admission of learners at Solid Beginnings School. The policy further informs to parents and other stakeholders of their roles and responsibilities in the learner admission process and contract.
AFSA	Arbitration Foundation of Southern Africa (AFSA)
General Notice 4138 of 2001	Refer to Admission of Learners to Public Schools general Notice 4138 of 2001,
Solid Beginnings School	Refer **Solid Beginnings School** means, the company Solid Beginnings School Pty Limited (Registration number 2015/335991/07).
DBE	Department of Basic Education, the South African government department responsible for primary and secondary education policies and administration.
SASA	South African Schools Act, No. 84 of 1996, which governs the administration and governance of schools in South Africa, including record-keeping and data privacy aspects.
BELA Act	The Basic Education Laws Amendment Act No. 32 of 2024
Constitution of South Africa (Section 14)	Guarantees all school going age children the right to a fair, non-discriminatory, and orderly access to education. It forms a foundational basis for learner admission in policies.
(CPA) No 68. Of 2008	Refers to the consumer Protection Act (CPA) No 68. Of 2008 and all its regulations as amended from time to time.

Term/Abbreviation	Description
National Credit Act (NCA)	National Credit (Act 34 of 2005) that regulates credit and borrowing interests, terms and conditions. Full aim and purpose spelled out in Section 3.
Responsible Party/Parties	The entity (in this case, the school), learner and parent/guardian and or any other relevant stakeholders as determined in this contract.
Gauteng Schools Act 1995 No.6 of 1995 Notice 61 of 1998)	An act that provides the legal framework for public schooling, governance, and control of education within the province, serving as a foundational model for the national South African Schools Act.
National Education Policy (Act 27 of 1996)	Refers to the National Education Policy (Act 27 of 1996). The act empowers the Minister of Education to determine national policy, set uniform standards, and monitor performance, ensuring equity, quality, and democratic values across provincial and national levels.
SGB	School Governing Body, a group that oversees the management and governance of the school and ensures compliance with the admission and DBE guidelines.

2 INTRODUCTION

This learner admission contract is a formal, legally binding agreement between parents/guardians and Solid Beginnings School, outlining responsibilities, fees, policies (discipline, attendance, uniform), and conditions for enrolment, aligned to the Consumer Protection Act No. 68 of 2008. This contract shall be signed by all parents whose children are enrolled at Solid Beginnings School, with terms typically renewing automatically unless terminated by either party, ensuring clear expectations for both education and conduct. Additionally, this learner admission contract aligns with the Constitution of the Republic of South Africa and the South African Schools Act No. 84 of 1996 and The Basic Education Laws Amendment Act No. 32 of 2024.

3 LEGAL FRAMEWORK

This policy is informed by and complies with the following legislative and regulatory frameworks:

Legal Framework	Function
Admission of Learners to Public Schools (General Notice 4138 of 2001)	It is a Provincial Government regulation governing the admission of learners to public schools, focusing on fair, non-discriminatory, and orderly access to education.
Constitution of South Africa (Section 14)	The 1996 Constitution of South Africa Its core purpose is to build a united, democratic state based on equality, dignity, and freedom, while transforming society and improving quality of life for all citizens.
Consumer Protection Act (CPA) Act No 68. of 2008	The Consumer Protection aims to protect consumers, especially vulnerable ones, from hazards, misleading advertising, and poor-quality goods or services, promoting responsible business conduct and economic welfare.
Gauteng School Education Act 1995 (Act 6 of 1995 Notice 61 of 1998)	Provides the legal framework for public schooling, governance, and control of education within the province, serving as a foundational model for the national South African Schools Act. Key provisions include regulations for governing bodies, admission policies, language policies, and the prohibition of unfair discrimination in schools.
National Credit (Act 34 of 2005)	A South African legislation designed to create a fair, transparent, and accessible credit market by protecting consumers from unfair practices, regulating credit providers, and promoting responsible borrowing, establishing the National Credit Regulator (NCR) and the National Consumer Tribunal to enforce it.
National Education Policy (Act 27 of 1996)	The act aims to facilitate the transformation of the South African education system by empowering the Minister of Education to determine national policy, set uniform standards, and monitor performance, ensuring equity,

	quality, and democratic values across provincial and national levels.
Regulations for Admission of learners to Public Schools, 2012	The policy aims to facilitate the transformation of the South African education system by empowering the Minister of Education to determine national policy, set uniform standards, and monitor performance, ensuring equity, quality, and democratic values across provincial and national levels.
South African Schools Act (SASA) No. 84 of 1996	The act aims to establish a uniform, non-discriminatory system for school organization, funding, and governance to redress past educational inequalities. It makes schooling compulsory for children aged 7 to 15, promotes quality education, and introduces democratic school governing bodies
The Basic Education Laws Amendment Act No. 32 of 2024	Guiding school to enrol children on a fair basis without unfair discrimination and to regulate the admission process more closely under national oversight.

4 PURPOSE OF THE POLICY

The purpose of this learner contract of admission contract is to:

- Bind parents/guardians to the school's rules, often referencing laws like the Consumer Protection Act (CPA).
- Details the learner's admission, including duration (often renewable annually) and requirements.
- Specify fees, payment terms, and potential re-registration fees.
- Incorporate and enforce adherence to policies like attendance, behaviour, uniform, and extracurricular participation.
- Outlines parent duties, such as supporting studies, maintaining communication, and adhering to school code of conduct.
- Details consequences for misconducts, including disciplinary hearing, suspension or expulsion, even for actions regarded learner misconduct even if such actions are committed outside the school premises.

5 SCOPE

- This policy applies to Solid Beginnings School and all Solid Beginnings stakeholders, namely, **parents**, **learners**, **teachers**, **third-party service providers**, **volunteers**, the members of the **SGB** and any other parties
- Read Carefully- **Pay attention to bolded clauses** and understand all terms before signing.
- **Statutory Rights**- Your rights under consumer protection laws generally override contract terms if there is a conflict.
- Contracts usually renew automatically, so signing once is often sufficient for the entire duration.

6 DEFINITION OF TERMS

Account Holder - Refers to the person referred to in the admission form and shall include parent(s)/guardians who are severally liable for fees payments: enrolment or registration fees and annual re registration fee where applicable.

Accounts Department means the person(s) appointed by the board of management or by the management of the school, to manage learners accounts, school fees and additional fees payments and records.

Additional fees mean any form of contribution of a monetary nature paid owing by account holder, that is not included in the definition of school fees, enrolment fees or annual re-registration fees.

Additional Fee Notice means a letter provided to parents or account holders, by the school from time to time, setting out additional fees not recorded in the annual letter.

Annual Fee letter means a letter provided to parents and Account Holders, annually by the school setting out school fees, enrolment or registration fees, annual re-registration fees and additional fees.

Annual Reregistration Fee: Means where applicable any annual fees payable by the account holder to reapply or reregister at the school. NB- Currently, Solid Beginnings does not charge an annual re-registration fee.

Calendar Month means any one of the twelve months of the year calculated from the first day to the last day of a specific month.

Code of Conduct means the Solid Beginnings School policy that describes the conduct that the school expects from all its learners, including but not limited to learner conduct in the classroom, on the sport fields and during all school events, on the school premises and at any other time a learner will through association, be representing the school. The Code of Conduct aims to provide a suitable environment to accommodate learning excellence and or amongst other aspects to uphold the principles of integrity, honest respect, high morals, consideration for others good morals and punctuality.

Enrolment Form means the standard admission form titled Enrolment Application form, in relation to the school provided to, completed and signed by the parent in applying for the learner's admission to which the letter of Admission Contract is attached or should a learner already be enrolled at school and the parents have already be enrolled at school and the parents have completed an admission form previously, the personal particulars of the parent, account holder and the learner as set out in the admission form shall be included in this learner admission contract, including of all other clauses which have been set out in the admission form which have been substituted herein.

Solid Policies means the rules, codes, policies, protocols, and principles adopted by the school from time to time, which are used to regulate the day to day running of the school.

Principal means the person appointed by the board of management or by the management of the school, to manage the day to day running of the school, including anyone to whom those duties have been regulated.

Vice Principal means the person appointed by the board of management or by the management of the school, to manage the school routine operations.

"We" or "School" means Solid Beginnings School as defined in the terms and abbreviation section.

School Administration Staff means the person (s) appointed by the board of management or by the management of the school, to manage the school administration processes and procedures including learner information and admission and deregistration processes. The handling of learner/ parent information shall be handled in accordance with the school's the school Protection of Personal Informal Policy in terms of the POPIA.

School Rules means the of the school in the school code of conduct, a copy which is provided as hard or soft copy document.

School Term means a division of the academic year and is the time during which the school holds classes, as notified to the parents from time to time.

Third Party means the person or entity other than the parent or guardian nominated by the parent or guardian to be responsible for the payment of any one or more or all fees if nomination shall not absolve the parent or guardian from the liability of those said fees

7 ROLES AND RESPONSIBILITIES

Role	Responsibility
Principal (or as delegated by Principal)	Ensures implementation and compliance to this learner contract of admission policy across all departments, provides necessary training, and oversees the policy implementation.
The School Governing Body (SGB)	Ensures that the school policies and processes align with the admission policy, SASA, and DBE policies, overseeing implementation and compliance.
Teachers and Staff	Responsible for following learner contract of admission guidelines when admitting learners reporting any breaches or concerns.
Parents and Guardians	Fulfils roles and responsibilities as spelled out in the learner contract of admission as required by the Schools Act and all the legislations and policies relevant to learner admission.

The person(s) whose details appear in annexure A declares that he or she is the parent or guardian of the learner/s whose details appear in Annexure B. Each parent alive or legal guardian of full capacity must complete the required details and sign the contract. If one parent is the custodian parent, if not a signatory must affirm in writing his or her consent hereto as a pre-condition. The rights and obligations contained in this contract are binding on every person who signs this contract and must be carried out for the learner to be successfully enrolled and retained at the school.

8 IMPORTANT NOTICES

By signing and initialling or entering this contract, you agree to the terms and conditions this contract and all other school policies which form part of this contract. If there are any provisions of this contract which you do not understand, please ask before you sign.

This contract contains printing in similar italics to this notice which-; May limit the liability of the school and may require the parents or guardians to indemnify the school and or, place obligations on the parents and or serve an acknowledgement by you of a fact. These obligations must be carefully read and noted. The rights you have in this contract are in addition to and do not affect the statutory rights and remedies you have under the Consumer Protection law.

In the event of conflict in this contract and the consumer protection law, your statutory consumer protection act will prevail. Nothing in this Parent/ Admission contract is intended to or is to be understood to lawfully restrict or avoid any rights or obligations created in favour of the parents/guardians or the school.

9 GENERAL TERMS OF ENROLMENT

- The admission and enrolment of learners to the school is at the discretion of the principal or anyone acting in terms of the school admission policy, who may refuse to admission to the school without giving reasons therefore and may grant temporal or provisional enrolment to the school subject to terms and conditions the principal might impose. The principal may at his or her sole discretion, cancel the enrolment according to the school code of conduct and the terms and conditions of this contract.

- This agreement regulates the relationship between the school, the learner and the parent or a third party once the learner is enrolled and admitted with the school.

- Nothing in this contract should be interpreted as a representation or warranty made by the school that the learner will be admitted and enrolled with the school.

- While the learner is admitted at school, the staff of the school undertakes to take reasonable care in respect of the learners' education during school hours and /or when the learners is permitted or required to be on the school premises and /or when the learner is attending any school activity or event.

- The school shall provide education services for the benefit of such learner and other learners at school during school hours or extra-curricular activities ensuring learners maximum care and safety.

- The school will always but within reason, maintain, repair or replace the school resources and facilities from time to time, to the extent that the school in its sole discretion is of the opinion that such work may in fact be required or as required by the relevant education facility legislation.

- The school shall provide parents with account details into which all payments must from time to time be made by the parents.

- The school shall from time-to-time monitor child's progress at school and produce regular written reports.

- The school has the responsibility to advise parents/guardians of any concern towards the learner's progress but does not undertake to diagnose any learning disability or other condition: A formal assessment can be arranged either by the parent or guardian or by the school at the expense of the parents/guardian.

- The parties take cognisance of the limitations of the school's physical environment, facilities, and resources, which limit its ability to provide high-quality education to children with special educational needs (whether neurological barriers, hearing impairments, visual impairments, physical barriers, emotional barriers, or any other medically assessed special need). To the extent that, in the reasonable opinion of the principal, taken to the best interest of the learner as a key criterion, the school cannot or can no longer provide adequately for the learner's special needs, the school may not offer enrolment with the child or may cancel this contract in terms of clause 8.

10 OBLIGATION OF THE PARENTS

The parents must assist the school in ensuring that:

- They fulfil all their obligations contained in this learner admission contract.
- Inform the school in writing, prior to the school entering this contract, of any special educational needs of the learner known to you of the kind mentioned in clause 8.
- Encourage the learner in his or her own studies and give appropriate support at home.
- Keep the school informed about the matters which affect the learner.
- Maintain a courteous and constructive relationship with school staff.

- Attend all school meetings and otherwise keep in touch with the school where the learner's interest requires you to do so.
- The principal may in his or her or own discretion remove the learner if the learner's behaviour is in the reasonable opinion of the principal, unreasonable as to affect or likely affect the progress of the learner or another child or other children at school or the well-being of the school or school staff or to bring the school into disrepute.
- The principal may remove or expel or suspend the learner from the school, if the principal considers that the learner's attendance progress, or behaviour (Including behaviour outside school) is seriously unsatisfactory and in the reasonable opinion of the principal the child's removal is in the school's best interest, those of the learner, others and or the community at large.
- In either case you will be asked to remove the learner either immediately or without notice, or at a specified date that is shorter than a school term, will with or without notice of any form, as is reasonable under the circumstances and the school will not be required to give the parent(s)/guardian a full month's notice, under these circumstances, but should the principal exercise this right, any pre-paid fees applicable to the period after termination less any amounts owing, will be refunded to you.
- Parents will be expected to provide the school with any changes to the parents and or learner's personal information that is contained in the enrolment form including change of address and or contact numbers within two weeks of becoming aware of the change.
- Parent(s)/guardian shall confirm that that all the information they have provided/will provide to the school is true and correct. Should parents withhold information from the school, and the information is considered important and relevant by the school, the school may choose to cancel the Learner Contract of Admission, in terms of clauses 14 and 15 of this contract.
- Parent(s) / guardians acknowledge and accept full responsibility of the learner after the notified finishing time of any school day or any school relevant activity or event, whether the learner is in the school premises or not, unless the learner was enrolled in our aftercare classes.
- Parent(s)/guardian should acknowledge that they have read and understood each of the Solid Beginnings School policies, the school specific policies and school rules relevant to this admission contract and agree to abide by the terms and conditions contained therein. Furthermore, they agree to abide to the school policies that the school may prescribe from time to time.

- Parent(s) / guardian must make sure that the learner and any other guardian or parent of the learner, the account holder or any person who may have rights of control or makes decisions shall abide by Solid Beginnings policies, the school specific policies and school rules.
- The parents agree to support the school, and the conditions or rules contained in the Solid policies, the school rules and the school code of conduct.
- The school shall make sure that copies of this policy, school code of conduct and other relevant policies are available free of charge at the school office.

11 ACCEPTANCE AND APPLICATION FORM

An application or registration fee shall be paid on the submission of the enrolment form. A further payment of the month's school fees shall be paid on submission of the enrolment form.

12 PAYMENT OF FEES

The parent(s) / guardian has the responsibility to the payment of any fees applicable to the learner attending the school. ***Parent (s) / guardian also acknowledge that school fees are payable in advance*** in the form of debit order or electronic funds transfers (EFTs) and or swiping machine and these are the only acceptable means of payments in the case of monthly fees. We do not accept cash payments.

If parent(s)/guardian are unclear of any of financial obligations, the school will on request provide the written explanation. Any fee or other dues owing to the school not paid on or before the due date shall bear a penalty fee as contained in the school policies and or bear interest at the maximum rate of interest for incidental credit prescribed from time to time in terms of the National Credit Act 2005 NCA or at such lesser rate as the school determines from time to time in its sole discretion. Interest not paid to the school by the last day of the month in respect of which such interest accrues will bear further interest at the same rate.

In addition to interest, the school will be entitled to recover from you default administration costs as contemplated in the NCA including the attorney/debt collectors' costs and client scale collection to the extent permitted by the NCA and any other relevant South African Laws.

Solid School fees are billed over 12 months. The full year's fees are paid over 12 months if the child starts at any time in the first term. If the child starts from the second term onwards, the fees are charged for the remaining months in the year.

School fees are paid in advance, either monthly termly or annually or by the 3rd day of each month as set out in the annual school prospectus and the yearly fees structure summary. The parents should select a certain period if they wish to change to another payment period as provided for in the annual fee letter. Parents or persons responsible for fees must request through the accounts department for such change to be affected. Such changes will not become effective until such notice of acceptance of such change is accepted by the school.

Should parents or persons responsible for fees payments accept to make monthly payments, they authorise the school to set up a debit order against their bank account for the for the payment of the monthly fees in the vent of the school having a debit order facility or options.

The parent(s)/guardian and all other third part accept that you will be liable for the payment of additional fees goods and services. Such additional payment for additional fees, goods and services include the payment of stationery and textbook fees, outings or any other additional goods or services required by the school to provide the learner adequately with the educational services and holistic learning as per this contract. This will be invoiced in advance with the school fees in relation to on-going services required by you (e.g. aftercare, enrichment plan meal plan etc.) Or in advance of their provision ad hoc services. (E.g. visits to places of interest for educational purpose etc.

School fees shall escalate at least annually but in exceptional circumstances more regularly. The school, working closely with SGB has the right to amend or escalate the amount of the fees or the payment obligations of the parent in respect of the school fees or any other payments on the written notice to the parents. If the parents are unsure of any of their financial obligations, it is their responsibility to contact the

school to obtain clarity. If the proposed changes in the school fees referred to in clause...are not acceptable to the parents they must within seven days of being given notice, contact the school via email and or letter and or telephone. Should parents not accept the proposed changes such learner admission to the school will cease with the effect from the last day of school term before the learner admission contract shall constitute a breach of the learner's contract.

If the parents / persons responsible for fees payments fail to give the required notification referred to in this clause, they will be regarded as agreed to or accept the proposed changes and will be liable for the full fees.

12.1 Amount of fees as set out in the notice.

The school may from time-to-time notify the parents of additional fees which relate to specific activities, outings stationery and other items which may be recurring or once off, by giving advance notice to the parents. The notice will stipulate exactly which activities events or items the additional fees relate to.

Furthermore, the school reserves the right not to permit the learner to attend any extra mural activities and or excursions should the parents not have paid the school fees and or registrations fees and or any outstanding amounts that are due or owing.

The parents will not be entitled to any reduction or refund in respect of school fees or additional fees for any period that the learner is absent, under suspension, or should the leaner be expelled, unless determined otherwise at the sole discretion of the school.

The parties agree that failure by the parents to settle any school fees and or additional fees which become due, owing and payable accordance with the Learner contract of admission shall constitute a breach of the learner admission contract. In that event and without prejudice to any other rights that the school might have, the balance of the outstanding amounts for the remainder of the school year will become due and payable (7) seven days after the date that the breach is sent to the parents. Should the parents not remedy the breach then the school shall be entitled to **cancel the learner contract of admission**, and or claim a specific performance in terms of the learner contract of admission.

13 PROTECTION OF PERSONAL INFORMATION

By entering this contract, unless you at any time instruct the school expressly and in writing to the contrary, your consent is given to the school to:

- Collect, store and process credit information about you and any third party or divorced or separated parent responsible for payment of any or all amounts comprised in the fees.
- Collect, store and process names contact details and information relating to yourself and to the learner and to such information being made available to other parents or guardians staff or responsible persons engaged or authorised by the school for school related processes to the extent and the purposes of managing relationships between the school parents or guardians or current learners as well as providing references and communicating with the board of former learners.

- Include paragraphs with or without names of the learner for school publications or in press release to celebrate the school's or the learner's activities, achievements or successes.
- Supply information or a reference in respect of the learner to an educational institution that you propose the learner may attend.
- We take care to ensure that all information that is supplied is accurate, and an opinion given on his or her ability aptitude, character and ability is fair. However, the school is not liable for any loss you or the learner is alleged to have suffered resulting from opinions reasonably given or correct statements of facts contained in any reference or report given by us.
- Inform any other school or educational institution to which you propose to send the learner of any outstanding fees.
- The school will not distribute or otherwise publish any of your personal information in its possession unless you give consent in writing to the school that it may do so. Should this be the case the school may only distribute or otherwise publish the information specified in the consent to the people and for the purpose stated in your written consent.

14 TERMINATION & NOTICE REQUIREMENTS

- ***Parents may terminate this contract by providing the school with 3 three calendar months or a full term's written notice. Alternatively, a full term's fees including additional fees prorated for the term is payable to the school in lieu of notice, and as a reasonable cancellation fee considering the nature of the educational services, capacity planning and reasonable potential to fill the vacancy.***
- Such amount is due and payable on the first day of the term which would have been the final term if the appropriate notice had been given. Should you have elected to pay annual school fees, should any additional fees have been paid in advance those fees will be credited in proportion to the terms remaining less any amount payable in lieu of appropriate notice.
- In addition to the rights of the principal, the school also has the right to cancel this contract at any time for any reason provided that the school gives you a full month's notice in writing of its decision to terminate the contract.
- At the end of the term in question you will be required to withdraw the child from school and any fees applicable to a period after termination less any amounts owing will be paid to you.

- This is without prejudice to the school's other remedies. The school may cancel this contract immediately and has no obligation to return any prepaid registration fees to you if you are on breach which is capable of remedy remedied the material breach with 20 twenty business days of notice from the school requiring you to remedy the breach and in addition it may claim payment of any monies and then owing and damage equal to one term's fees (as calculated at the time of cancellation) taking into account the nature of services capacity planning and reasonable potential to fill the vacancy.

15 BREACH OF CONTRACT

For the purposes of this contract, a material breach is considered to exist where the parent(s) / guardian or the learner as the case maybe:

- Fail to uphold the policies and or the rules of the school.
- Fail to pay fees when due
- Fail to fulfil all legal requirements necessary for the learner to attend school. If any of these legal requirements apply to the learner, for example failure to provide the school with the required documents as determined by the South African laws.
- Act in such a way that the parent/guardian and the learner become seriously and unreasonably uncooperative with the school and in the opinion of the principal you and the learner's or parent/guardian's behaviour negatively affect the school, the learner or other children's progress at the school and the well-being of school staff or brings the school at disrepute.
- Depending on the nature of breach, the parent or the learner might be required to leave the school premises immediately and the school shall have no obligation to refund any school fees to the parents if the parents remained in breach besides the written notice.
- The school may claim payment of all monies owing by the parents along with the remainder of the outstanding school fees for the current school year.

16 BREACH OF CONTRACT

The school hereby acknowledge and confirm that:

- The school reserves it's right to apply the consequences of its code of conduct, learner disciplinary policy, and any other relevant school policies, the specific school policies or school rules whether the learner commits the breach on or outside the school property.

- The parties to this contract have familiarised themselves with the nature and extent of educational services (including sporting activities organised and provided by the school) as well as the school facilities for the use of learners and that they are fully aware of the dangers that the learner may be exposed to because of educational services and use of school facilities.
- Parents and or guardians undertake to indemnify and hold harmless the school or the principal or any member of staff any committee member, prescribed officer or director of Solid Beginnings against any claims arising from or in respect of the theft, loss damage or destruction of school property of whatever nature (including school uniform, sporting equipment, books or any other personal belongings brought into school premises by the learner) save that this undertaking will not apply to any person in whose care or possession any of the personal property has been placed and the theft loss damage or destruction is as a result of gross negligence or intentional damage or loss.
- Unless the school is specifically notified to the contrary, his/her consent is given for the learner to participate, under supervision both inside and outside the school premises in any sports or activities or travel to any school activity to another venue, which may result in physical injury, loss or damage to the learner or the learners property, except in the case of gross negligence or intentional damage. Parents or guardians will not withhold or delay payment if the school is in breach or any of its obligations.
- Parents or guardians accept that the learner may require an emergency medical care at a time that neither of them is easily contactable and delegate to the principal or his nominees and or staff members of the school, the power to authorise any and or such medical treatment and take any all such steps that he considers necessary to provide the learner in question the best medical care possible under the circumstances. If specific medical conditions are present which may call for emergency treatment, it is advisable that the learner wears a medic alert bracelet.
- Parents or guardians ensure that they have recorded in the admission form all relevant information about learner's medical conditions (if any) prescribed medication (if any) and or special health care needs and promise to immediately inform the school of any changes in learners health, medicine or special healthcare needs.
- Parents or guardians indemnify or agree to hold harmless the principal or the school or any of the school staff member or any representative for any claim made by any person including by or behalf of any learner or either parent arising from or

any connection arising from any physical or emotional and or mental or harm or death as a result of an medical treatment or any steps taken to arrange such emergency medical treatment for a learner.

- Parents or guardians accept the responsibility for the payment for and all medical related costs for each learner's medical treatment.
- Parents or guardians confirm and agree that they have read and understood the code of conduct and all relevant Solid Beginnings Policies, school specific policies, and school rules in existence at the date of admission to the school of each learner.
- Parents or guardians accept the content thereof as binding of each learner and undertake to abide by them and to properly familiarise themselves with all amendment to, inter alia the school policies from time to time.
- In the event of the learner using the school transport, parents or guardians indemnify and agree not to hold the school liable and any of the school staff, or management, any other employees or any representative or committee members from and against any claim made by the person including by or on behalf of the learner or either parent arising from or in connection with an physical or emotional and or mental injury or harm or death as a result of the leaners use of the school transport.

17 ALTERNATIVE DISPUTE RESOLUTION

Any dispute concerning or arising from this contract must be resolved in terms of this clause. Any party concerned must first seek an amicable resolution by a written notice (indicating also that party's designated representative to the other or others) whereupon each will within 5 days of notice will refer the dispute to the designated representative to negotiate or resolve with other or others within fifteen days.

If negotiation fails any party may then within 10 days of such failure refer to the resolution of the matter by mediation under the rules of Arbitration Foundation of Southern Africa (AFSA) or its successor or board nominated in writing by in it instead.

If mediation fails any party, may then within 10 days of such failure my refer the dispute for resolution to arbitration (including any appeal against the resolution of the matter by mediation under the rules of Arbitration agreement within 10 days of the referral, by AFSA) as an expected arbitration in Johannesburg under the then current rules of the expedited arbitration in Johannesburg under arbitration of AFSA.

This clause will not preclude any party from any access to any court of law from interim relief from interim relief in respect of urgent matters by way of interdict or and mandamus pending finalisation of this dispute resolution process in addition of what is provided in the clause.

This clause is a separate divisible agreement from the rest of this contract and will remain in effect even if the contract terminates, is nullified or cancelled for any reason.

You agree that the school at its option but without being so obliged will be entitled to institute legal proceedings for the recovery of any monies owing by the parent(s)/guardian or persons responsible for fees as a liquidated debt or debts to the school in any magistrate's court having jurisdiction in terms of section 25 and 28 of the Magistrate's court acts not withstanding and as an exception to an agreement regarding the submission of disputes to alternative dispute resolution.

18 GENERAL

Parent or guardian:

- Chooses the address set in your annexure of legal address for notices legal address and or all other for the communications by the school to you.
- Confirms that all the particulars that you may furnish or that you have furnished to this contract or otherwise from time to time, are or will be to the best of your knowledge and belief, full true and accurate.
- Undertakes to advise the school in writing of any changes to the details included in this contract.

19 JURISDICTION AND GOVERNING LAW

The contract between the school and parent/legal guardian of the learner is governed by the South African Law.

20 VARIATION

We reserve the right to change and add to these terms and conditions from time-to-time for legal, safety or substantive reasons to assist the proper delivery or education at school. The school will give you at least a term's notice of any such modifications.

21 PARTIAL VALIDITY

Each term and condition contained in this contract is separate from other terms and conditions in the sense that if anyone is determined to be illegal and unenforceable, it will simply be disregarded and of no force and effect. The agreement will otherwise remain valid. It is a condition of the attendance at the school that you sign the contract in the space provided. ***The school council may at its discretion consider its declaration and contract to be null and void if this document is altered in any way.***

22 DECLARATION

I/We the undersigned, do hereby declare that I/we have read and understood this contract.

SIGNED BY:

Father's Full Name(s) & Surname	
ID Number	
Cell Number	Email address
Mother's Full Name(s) & Surname	
ID Number	
Cell Number	
Email Address	
Guardian's Name & Surname (Where applicable)	
ID Number	
Cell Number	Email address:

For office use only:

Accepted by: _____ (Solid Beginnings Representative) on (dd/mm/yyyy): _____ Office Representative's Signature: _____

23 DETAILS OF CHILD/CHILDREN

It is agreed that for each sibling enrolled and admitted at the school after the child or children referred to in this annexure A, a new annexure will be completed and signed by the parties with the same information for each additional sibling.

These will be annexures A2, A3 and so on sequentially and will be initialled by parties and will be deemed to be annexures to the contract applying to the sibling as a child in terms of this contract.

	Names & Surname	Gender	Age	ID Number	Current Grade
Child 1					
Child 2					
Child 3					
Child 4					

PARTIES INITIALS & SIGNATURES

Father: _____ Date: _____

Mother: _____ Date: _____

Guardian (*if applicable*):_____Date: _____

School Representative: _____ Date: _____

ANNEXURE B

24 DETAILS OF PARENT / GUARDIAN

	Child/Children's Father	Child/Children's Mother	Child/Children's Guardian
Title & Surname			
First Name			
ID Number			
Home Adress			
Postal Adress			
Email Address			
Cell phone			
Home/Work Phone			

ANNEXURE C

The following payments and documentation must be submitted with the signed parent contract and student application form

- Proof of payment registration related fees.
- An unbridged birth certificate of the solid Beginnings Learner.
- A vaccination immunisation certificate (Child's name must be clearly visible).
- Proof or residence of the primary care giver.
- Latest school report.
- Certified copies of both parents and or guardian identity documents.
- In the case of learners applying from other schools, they must have a transfer card and a report card.

2026 SCHOOL FEES STRUCTURE; BOOKS & STATIONERY REQUIREMENTS

R 900.00 (Once off) **COMPULSORY & NON-REFUNDABLE REGISTRATION FEES** for 2026 Grade 1 pupils, including those from our pre-school and all 2026 new learners in all the grades.

***R450.00 for Assessment Test** for all learners from grades 1 – 7 from other schools.

R750.00 STATIONERY+R 1250.00 WORKBOOK FEES) = R2000 COMPULSORY & NON-REFUNDABLE WORKBOOKS FEES FOR ALL LEARNING AREAS. This applies to both new and existing learners. **GRADE 1-3 *Once off payment. WE COVER ALL THE BOOKS!**

(R1350 TEXTBOOKS + R950 STATIONERY) = R2300.00 C0MPULSORY & NON-REFUNDABLE STATIONERY & TEXTBOOKS FEE FOR GRADE 4, 5 6 & 7. Once off***

FOR FEES PAYMENT:

OPTION 1: GRADE 1-3 Monthly fees R 1 700.00 ×12 months Instalments = R 20 400 per year excluding registration fees.

OPTION 1: GRADE 4; 5; 6 & 7 Monthly fees R 1 800.00 ×12 months Instalments which is **=R21 600 per year** (excluding registration fees paid by new learners.)

NB - Our fees shall always ***be paid in advance with the 3rd*** as our cut-off date. *** DON'T BUY ANY STATIONERY**. ***We even cover the books*****

AFTERCARE ARRANGEMENTS - Solid Beginnings learners' aftercare R550 per month.

7.5% Sibling discount applies for three or more children from one family under the same account.

LATE PAYMENT PENALTY & FETCHING LEARNERS LATE – R150.

Transport: The school has transport to and from certain areas and that is charged for separately. Thank you for trusting us. Quality education is our top priority.

ANNEXURE D

25 PAYMENT INFORMATION

Payment of fees and registration fees may only be made through electronic funds transfer (EFT's) or debit order. Please indicate the preferred method of payment in the boxes below:

Electronic Funds Transfer (EFT): ☐

Debit Order: ☐

All fees outstanding by the account holder in terms of this agreement will be debited from account holder monthly.

Bank Details:

Name of Account Holder

Name of Bank

Name of Branch

Branch Number

Account Number

Account Type

I hereby authorise you to deliver payment instructions to the bank for the collection against my/our above mentioned account at my/our above mentioned bank or any other branch to which I we may transfer my our account on condition that such payment instruction will never exceed my/our payment obligations as agreed to in the contract and commencing on the commencement date and continuing until this authority and mandate is terminated by me/us by giving you notice in writing of no less than 20 ordinary working days and sent by prepaid registered post or delivered to your address indicated above.

The individual instruction so authorised to be issued must be issued and delivered

As follows

I/we understand that the withdrawals authorised will be processed through a computerised system provided by the South African Banks and I also understand that details of each withdrawal will be printed on my bank statement

Each transaction will contain a number which must be included in the said payment instruction and if provided to you should enable you to identify the agreement. A payment reference is added to this form before the issuing of any payment instruction. I/ we shall not be entitled to any refund of amounts which you have withdrawn while this authority was in force, if such amounts were legally owing to you.

MANDATE

I we acknowledge that all payment instructions issued by you shall be treated by my/ our abovementioned bank as if the instructions have been issued by me or us personally.

CANCELLATION

I/we agree that although this authority and mandate may be cancelled by me/us, such cancellation shall not cancel the contract. I/ we shall not be entitled to any refund of amounts which you have withdrawn while this instruction was in force if such amounts were legally owing to you.

ASSIGNMENT

I/WE acknowledge that this authority and mandate have been ceded to a service provider selected by Solid Beginnings School, but in the absence of such an assignment of the agreement this authority and mandate shall be null and void.

Signature of Account Holder: _____ Date: _____